

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, September 25, 2018 at 3:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, September 25, 2018, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on September 20, 2018 at 1:00 p.m.

Mary Ellen Dunn
MARY ELLEN DUNN
TOWN CLERK

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

CALL TO ORDER – Meeting was called to order at 3:00 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Scott Buckley

Councilmember Bill Regner
Councilmember Ben Kramer

Town Staff:

Acting Town Manager and Community Development/Economic Director Jodie Filardo
Administrative Services Director Kathy Bainbridge

Utilities/Public Works Director Maher Hazine
Finance Manager Kathy Cwiok
Building Inspector Paul Grasso
Planning Manager Beth Escobar
Sergeant Troy Smith
Community Services Manager Joni Westcott
Community Services Technician Allyn Backus
Town Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – July, August 2018
Police Department Report – June, July, August 2018
Special Event Liquor Licenses Approved: July 27, 2018 Downtown Block Party;
October 6, 2018 Clarktoberfest 2018
CAT/LYNX Transit Report – July, August 2018
Verde Valley Humane Society – July, 2018

Action: Accept Consent Agenda item A as presented.

Motion: Councilmember Regner

Second: Councilmember Buckley

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
Councilmember Kramer	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

NEW BUSINESS

ACCEPTANCE OF BEN KRAMER'S RESIGNATION FROM THE CLARKDALE TOWN COUNCIL; DECLARATION OF VACANT SEAT ON THE COUNCIL - Discussion and possible action to accept the resignation of Ben Kramer from the Clarkdale Town Council,

effective September 25, 2018, and the declaration of a vacant seat on the Council from September 25, 2018 – November 13, 2018.

Public Comment:

Dr. Phil Doerksen, Clarkdale resident – Spoke about new vacancy created by the resignation of Councilmember Kramer and the Council’s selection of a new Town Manager.

Action: Accept Ben Kramer’s resignation from his current term on the Town Council, and declare a vacant seat on the Town Council for the period from September 25, 2018 through November 13, 2018.

Motion: Vice Mayor Dehnert

Second: Councilmember Regner

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
Councilmember Kramer	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

Councilmember Kramer excused himself from the remainder of the meeting.

APPOINTMENT PROCESS FOR VACANT COUNCIL MEMBER POSITION - Discussion and consideration regarding a process for filling the vacant seat on the Clarkdale Town Council, with a term of office from September 25, 2018 through November 13, 2018.

Action: Adopt the timeline as stated in the packet and suggested in concert with the staff, that we adopt all eight questions in the packet, the eighth question being “If you were appointed to fill the vacant term from September 25th to November 13th, would you also be willing to be appointed for an additional two year term beginning November 13, 2018 and accepting the resignation and formal solicitation of applicants would begin tomorrow. Application deadline would be October 10th, interview date for applicants would be October 16th at a special meeting of the Clarkdale Council. Council would make an appointment to the vacant seat on October 23rd, November 6th we would have the General Election, November 8th is Strategic Planning, and then at our regular town council meeting we would appoint a new councilmember to that 2 year term. Clarification that we are stating a process that would begin tonight and run through November 13th.

Motion: Councilmember Regner

Second: Councilmember Buckley

Discussion followed and Councilmember Buckley requested that the eighth question suggested in the staff report be omitted from the application. Prior Motion and Second were withdrawn.

Action: Motion amended to delete question #8.

Motion: Councilmember Regner
Second: Councilmember Buckley
Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Nay
VACANT	NA
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

Public Comment:

Laura Jones, Clarkdale resident

RESOLUTION MAKING APPOINTMENTS TO THE BOARD OF ADJUSTMENT –
Approval of Resolution # **1581** amending Resolution # **1563**, making appointments to the Board of Adjustment.

Action: Approval of Resolution #1581, amending Resolution #1563, making appointment to the Board of Adjustment.

Motion:
Second:
Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
VACANT	NA
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

RESOLUTION MAKING APPOINTMENTS TO THE DESIGN REVIEW BOARD–
Approval of Resolution # **1582**, amending Resolution # **1554** making appointments to the Design Review Board.

Action: Approval of Resolution #1582, amending Resolution #1554, making appointments to the Design Review Board.

Motion:
Second:
Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
VACANT	NA
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

RESOLUTION MAKING APPOINTMENTS TO THE PARKS AND RECREATION COMMISSION – Approval of Resolution # **1583**, amending Resolution # **1565** making appointments to the Parks and Recreation Commission.

Action: Approval of Resolution #1583, amending Resolution #1565, making appointments to the Parks and Recreation Commission.

Motion:

Second:

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
VACANT	NA
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

RESOLUTION MAKING APPOINTMENTS TO THE PLANNING COMMISSION – Approval of Resolution # **1584** amending Resolution # **1556** making appointments to the Planning Commission.

Action: Approval of Resolution #1584, amending Resolution #1556, making appointments to the Planning Commission.

Motion:

Second:

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
VACANT	NA
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

RESOLUTION MAKING AN APPOINTMENT TO THE PUBLIC SAFETY PERSONNEL RETIREMENT BOARD – Approval of Resolution # **1585** amending Resolution # **1557**, making an appointment to the Public Safety Personnel Retirement Board.

Action: Approval of Resolution #1585, amending Resolution #1557, making an appointment to the Public Safety Personnel Retirement Board.

Motion:

Second:

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
VACANT	NA
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

PRESENTATION FROM EXECUTIVE RECRUITMENT FIRM – The remaining firm who has submitted a proposal for assisting the Town with the 2018-19 recruitment for the Town Manager's position will make a presentation and address questions/comments from the Town Council.

Action: This agenda item includes a presentation and discussion only. No formal action is required from the Council at this time.

FUTURE AGENDA ITEMS - Listing of items for a future council agenda.

ADJOURNMENT **Without objection Mayor Von Gausig adjourned the meeting at 4:14 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall
at
639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.